

Behaviour Policy

Aims

The club wishes to encourage each individual to be happy, confident and enjoy self-esteem whilst displaying a willingness to cooperate with and to show consideration and respect for others. We expect all children to:

- Be pleasant, well behaved, disciplined and polite.
- Show respect for all adults that work at or visit the club.
- Show friendship, kindness, care and helpfulness towards others, especially those younger than themselves.
- Accept people for what they are regardless of race, colour, size or beliefs.
- Be responsible for their own behaviour.
- Develop a sense of fair play and sportsmanship.
- Take care of club and other people's personal property.
- Obey rules and listen to staff members' advice.
- Be appreciative of their environment and care for it.

Rules

To help protect our rights and to encourage responsibility, we have basic rules for all our school community. Our club rules are:

- Do be gentle, don't hurt anybody.
- Do be kind, don't hurt anybody else's feelings
- Do be honest, don't cover up the truth
- Do look after property, don't waste or damage things.
- Do listen to people, don't interrupt them.

Praise for the displaying of required and acceptable behaviour will be given to all children. Continued attention is drawn to the rules in order to keep them in the minds of the club community. Adults act as role models to our children and are careful to show kindness and consideration and to avoid humiliating or belittling children. The development of privileges for

everyone is encouraged; these may then be withdrawn should rules be broken after a warning has been given.

Exclusions

Exclusions are directed by behaviour guidelines and each case will be judged on its own merits. The need for exclusion is determined by the manager and may follow a single, very serious event such as behaviour endangering self or others, abusive behaviour towards adults or children, serious abuse of property or may follow a series of less serious behaviours.

Rewards

Rewards and praise are the most important responses at the staff member's disposal. When praising, staff members focus specifically on what they are praising. Examples of positive praise include:

- Reward Stickers
- Public praise in front of peers
- Choice of games to play
- Choice of food reward to take home.

Club/Home Partnership

Cooperation between home and club is conducive to good behaviour. Both home and club should seek to support each other for the benefit of the child and both should appreciate their respective contributions to the shared goal. It is our expectation that parents/carers will support this policy. Club recognises that parent/guardians are the first educators of their children and respects the continuing input of the home.

Role of Management

The managers have overall responsibility for behaviour of children within the club, and are responsible for ensuring that the policy is followed by their staff. The managers should be kept informed of any issues of behaviour management within the club. Any information relating to the behaviour of individual children is always confidential.

Guide, hold, release principle

In circumstances where children are behaving in such a manner as to:

- Harm themselves,
- Harm other children,

- Harm staff,
- Harm property,
- Commit a criminal offence (including behaving in a way that would be an offence if the pupil were not under the age of criminal responsibility,
- Engage in any behaviour prejudicial to maintaining good order and discipline at the club,

then the procedure is to:

- Diffuse the situation
- Guide to safety
- In extreme circumstances it may be necessary for the safety of the child, other children or staff for trained staff to 'hold safely then release'.

Incidences of having to 'hold safely then release' are recorded in the club in the serious incident book.